

MISSISSIPPI WIRELESS COMMUNICATION COMMISSION

February 4, 2010 Meeting Minutes

Place: MDOT Commission Chambers – 10th Floor

Commission Members Present:

MS Department of Corrections

MS Emergency Management Agency

MS National Guard

MS Association of Supervisors

MS Department of Environmental Quality

MS Association of Police Chiefs

MS Department of Transportation

MS Association of Fire Chiefs

MS Office of Homeland Security

MS Department of Information Technology Services

MS Department of Health

Chris Epps

Mike Womack

Gary Ladd

Steve Gray

Keith Harkins

Jimmy Houston

Willie Huff

Tom Lariviere

Jay Ledbetter

David Litchlitter

Mike Lucius

Advisory Members Present:

Chairman Epps called the meeting to order at approximately 1:00 PM and welcomed everyone. The Chairman noted that there would be a slight change in the agenda for this meeting.

Chairman Epps recognized Jonathan Wilson from Mississippi MED-COM/University of Mississippi Medical Center for a scheduled presentation. Mr. Wilson expressed the Medical Center's appreciation for collaboration with the Wireless Communication Commission. With the addition of MED-COM using MSWIN, they have formed a solid backbone of communications enabling them to take better care of patients through medical transport and hospital to hospital communications. Mr. Wilson then introduced Mr. Damon Darsey who provided updates on the MED-COM Communications Center, their accomplishments, and their objectives. Mr. Darsey noted their affiliation with MSWIN and how the system has greatly enhanced their capabilities. They currently have two (2) consoles and twenty-five (25) users on the system. Call volume has increased from about 5,000 to 12,000 calls per month. They have improved medical communications and efficiency in patient transport and have been able to decrease mortality and morbidity rates. Both MED-COM aircrafts use MSWIN. Their range is substantial and they are overwhelmingly impressed with the clarity of transmission. In addition, they have in-building penetration with MSWIN and use it for all emergency functions within the hospital itself.

The Chairman then asked if there were any changes to the minutes which had been emailed to Commission members. There were no changes noted and the Chairman called for a motion to approve the minutes of the January 7, 2010 meeting. Tom Lariviere made the motion, it was seconded by Gary Ladd, and the motion passed with none opposed.

Chairman Epps recognized Keith Harkins to report for the Procurement Review Committee. Mr. Harkins reported that one request came before the Committee this month from Mississippi MED-COM/University of Mississippi for two (2) additional MCC7500s consoles complete with Watson Furniture. This is necessary due to accommodate their increase in call volumes. The total amount of the request was for \$259,688. Mr. Harkins made the motion for Commission approval, it was seconded by Tom Lariviere, and the motion passed with none opposed.

Willie Huff was recognized to report for the Governance/Interoperability Committee. Mr. Huff noted that thirty-three (33) PSIC grant requests have been awarded to date. Mr. Huff reported that one (1) request for an advance is being processed and four (4) reimbursements have been requested and are in process. Mr. Huff also discussed the issue of extension of the PSIC Grant deadline, noting that the Federal government has extended grantees a one year period of performance extension to complete approved PSIC Investment(s) no later than September 30,

2011. Mr. Huff made a motion to extend the deadline for any further applications coming in from April 4, 2009, to May 1, 2010, and the deadline for expending PSIC funds from March 31, 2010, to September 30, 2010. After the May 1, 2010, deadline for further applications, the determination will be made as to whether there will be a second round of applications allowed. After some discussion by the Commission, the motion to allow the extensions was seconded by Steve Gray and the motion passed with none opposed. Notification will go out to agencies in the state informing them of the extension deadlines as soon as possible. The aim is that everyone who wants to participate in the PSIC Grant Program gets the opportunity to participate.

Mr. Huff indicated that the Commission Bylaws Committee met but had nothing to report at this time.

Chairman Epps called for a report from the Revenue Committee. Mr. Lucius stated that he had nothing to report at this time.

Chairman Epps asked Bill Roach to provide the MSWIN Project Update. Mr. Roach reported that final acceptance on Phase 1 is near and estimates signoff during the month of March. All Phase 2A construction is complete except for electrical work in the Sillers Building. Some acceptance has been done on microwave and the civil work punch list has been developed. Motorola is currently working those items. Barring additional issues, Phase 2 acceptance should take place in the April/May time frame. There has been some construction on Phase 2B sites. These are tower sites that Towers of Mississippi II is building for MSWIN to lease. One (1) tower is complete at Bowerton, and the site at Lake is under construction. Other sites are in due diligence or nearing construction. Due diligence packets are in progress on other Phase 2B and Phase 2C sites so we can get those submitted to FEMA as soon as possible.

We have not heard back from FEMA on the EHP packets already submitted. Governor Barbour met with Administrator Fugate in late January. The Administrator assured that five (5) sites would be cleared by the end of this week and the remaining sites already submitted will be cleared in the next few weeks. While the process can take up to one (1) year, the Governor's intervention in the matter indicates that it will not take that much time.

Mr. Roach noted that work has been completed on the 700MHz Frequency Plan used by the State and MSWIN. Donald Loper has posted the document online for approval from the adjacent states.

Mr. Womack stated that he had spoken to the Region 4 Administrator in Atlanta and got the same information on the EHP Reviews that Mr. Roach had shared with the Commission. The Region 4 administrator noted that they are not sure of how this will be accomplished but they now understand the urgency. Mr. Womack asked Mr. Roach to let him know if the commitment that was made is missed or notify the Governor's Office of the situation.

Mr. Litchliter provided a report on the monthly expenditures. Mr. Litchliter stated that there has been no change in the funding sources since the last meeting. Two items on the Detailed Expenditures were noted. The first was that \$3.4M was paid in acceptance milestone payments to Motorola and the second was the double payment for tower leases. This was necessary because of paper work that had to be completed due to change in ownership of the towers before payment could be submitted.

There was no further Commission business for discussion.

The next meeting will be held on March 4, 2010, at 1:30 PM in the Transportation Commission Chambers – 10th Floor.

Tom Lariviere made a motion to adjourn and David Litchliter seconded the motion. The motion passed with none opposed. Meeting adjourned at approximately 1:40 PM.